



Village of Riverton  
1200 East Riverton Road  
Riverton, Illinois 62561

ATTENTION: Village Clerk

SUBJECT: Freedom of Information Act Request

Pursuant to the Illinois Compiled Statutes Freedom of Information Act (5 ILCS 140/1 et seq.), I would like to formally request certain information / documents from the Village of Riverton.

Specifically, I am interested in the following information / documents:

1: Board Meeting Minutes for the period of time from date \_\_\_\_\_ to date \_\_\_\_\_ pertaining to the subject of (*give detailed description of subject*) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2: Other information as described below from date \_\_\_\_\_ to date \_\_\_\_\_ pertaining to (*give detailed description of documents requested*) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Also pursuant to the Freedom of Information Act, if there are any costs associated with reproducing the above named documents, (5 ILCS 140/6{a}), these costs will be paid by me upon delivery of the requested documents.

Sincerely,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Printed Name of Requestor \_\_\_\_\_  
Street Address \_\_\_\_\_  
City State Zip \_\_\_\_\_  
Telephone Number \_\_\_\_\_