

MINUTES

RIVERTON VILLAGE BOARD

Riverton, IL.

The President and the Board of Trustees of the Village of Riverton held their regular board meeting on June 17, 2013 at the Riverton Village Hall, Riverton, IL.

The board meeting was called to order at 7:00 p.m. Those answering roll call: Mayor Tom Rader, Clerk Tiffany Graves; Trustees: Carl Fisher, Dave Charles, Tina Raycraft, Jim Mileham, Joe Bartley and Kurt Spradlin. Also in attendance were: Treasurer Tim Laffey, Office Manager Stacy Patterson, Attorney John Myers, Superintendent Alex Lyons and Chief Dave Smith.

The pledge of allegiance was recited.

Trustee Bartley made a motion to accept the June 3rd meeting minutes and pay the bills. It was seconded by Trustee Mileham. Trustees Fisher, Spradlin, Bartley, Charles, Raycraft, Mileham voted yes.

Kevin Kuhn, of Kuhn and Trello Engineering, came before the board to offer their services. Kuhn would like to become the Village engineer. Kuhn and Trello have been municipal engineers for 18 years and Kuhn feels the Village would benefit from hiring their firm. If trustees have questions and call, they would not be charged. Kuhn tracks each project separately. Contracts would be voted on so when the invoices show up, the board is not surprised. Kuhn will attend one board meeting per month. The firm will bring value to the Village at no extra cost. Trustee Bartley met with Kuhn prior to the meeting. The Village has used a different engineer firm in the past but has no designated engineer. The current projects will stay with the current engineer. Trustee Spradlin asked if the firm required an up-front retainer to which Kuhn replied 'no'. Trustee Mileham, new to the board, asked Trustee Bartley if the Village has had problems with the current engineer. Trustee Bartley explained that they were looking into a new firm for a reason and did not want to go into further detail.

Marty Culp and Jess Hunter, of Midwest Computer Processing, came before the board to introduce their company. Midwest Computer Processing takes in obsolete junk electronics. They are regulated by the EPA. They take in electronics, strip them down and send them in to be taken down even further. They set up a day for a no-cost pick up where the inventory will be cataloged on site and a receipt will be given for the equipment. Once the inventory reaches their facility, it will be evaluated, sorted, categorized and weighed. Once that process has been completed, the Village will be issued a check for the items recycled. Trustee Bartley initially saw the flier and realized that electronic garbage can no longer go out with the regular trash and saw it as an opportunity to provide a service to the citizens of Riverton. Trustee Bartley made a motion to have a collection day at the Village Hall from 9 am to 3 pm on August 3, 2013 in the parking lot by the police garage. It was seconded by Trustee Fisher. Trustees Fisher, Spradlin, Bartley, Charles, Raycraft, Mileham voted yes.

There were no walk-ins to address the board.

There was nothing on the agenda under old business.

There were three ordinances on the agenda under new business.

Trustee Mileham made a motion to adopt Ordinance #13-012 establishing a prevailing wage for the Village of Riverton. It was seconded by Trustee Raycraft. Trustees Fisher, Bartley, Charles, Raycraft, Mileham and Spradlin voted yes.

Trustee Bartley made a motion to adopt Ordinance #13-013 approving salaries for the fiscal year beginning May 1, 2013 and ending April 30, 2014 to be effective July 1, 2013. It was seconded by Trustee Raycraft. Trustees Fisher, Bartley, Charles, Raycraft, Mileham and Spradlin voted yes.

The Public Safety Committee met with representatives of the school regarding traffic flow around the elementary school in an effort to make it a safer environment. Washington St. between Sixth St. and Seventh St. will now be closed between the hours of 8:30 am and 1:30 pm on days that Riverton School District is in session and the elementary school is open. Trustee Bartley made a motion to adopt Ordinance #13-014 amending Chapters 70 and 73 of the Village of Riverton Code of Ordinances. It was seconded by Trustee Raycraft. Trustees Fisher, Bartley, Charles, Raycraft, Mileham and Spradlin voted yes. Mayor Rader noted that in light of the terrible tragedy that occurred he wanted to thank the Public Safety Committee and Mike Klebe of the Riverton School District for getting together and putting safety measures in place.

Mayor Rader asked the board if they would like to proceed with the new website. The cost would be \$1900 to start up with \$35 a month maintenance fee. The fee would be \$100 per year for the domain name. There are four domain names available. King Tech would design the website. Each committee would have its own page. Trustee Mileham asked if there could be a search option on the ordinances. Trustee Bartley noted that the ordinances would be available to search once the recodification is done. All board members were in agreed to proceed with the new website. Trustee Fisher asked if other companies were looked into. Mayor Rader stated that King Tech was highly recommended and the company is local. The Administrative Committee will proceed with the new website.

Supt. Lyons gave the Board a copy of his written report (see attached).

Water Department: added two new water services; replaced power pole at wells and cut up trees on roadway; float for generator complete and tested; annual testing of hydrants and service/maintenance will begin next week.

Sewer Department: jetted out blockage at Lucky Horseshoe; general maintenance and repair.

Street Department: tree and brush removal due to storms; removed old pan gutter; compacted CA-6 to new; forming and pouring concrete will be completed 6/18/13; south side of Menard removal should start end of week; forming and pouring week of June 24th; PH Broughton to start first week of July.

Electric Department: installed temp service on Menard St; storm cleanup of trees and brush.

Gas Dept.: replaced gas valve on 7th and Kinzie; general maintenance and repair.

Field of Dreams: nothing to report.

Parks: the Fishing Derby was a great success; special thanks to all for working; Scott Kindermann, Mike Runyon, Jim Ford, Logan Dyson, the Fire Dept. and all that donated.
General Maintenance: spraying for mosquitoes as weather permits.

Chief Smith gave the Board a copy of his written report (see attached). A tall grass violation letter was mailed to the owner of 1175 N. 7th St. It appears the owner will not mow the grass until he receives a notice from the Police Department. The resident at 616 N. 3rd St. was sent a tall grass/weed notice in addition to improper trash receptacles on June 14th. A tall grass notice was sent to 825 E. Washington St. with grass in the rear being over two feet tall. A notice was also mailed to the owner of the vacant lot at 701 E. Adams St. for tall grass. Lastly, a letter was mailed to the property maintenance company of a repossessed property at 306 N. 10th St. The property manager failed to respond within the ten-day period. Smith gave a notice to Supt. Lyons of the violation. Smith issued a peddling/solicitation license to a self-employed driveway sealcoat operator on June 13th. A background check was completed and the license issued until June 12, 2014. Smith stated there are two radar units that have stopped working correctly. Both are hand held radars. They were sent to Municipal Electronics for repair and recertification. Smith would like to purchase a moving/dash mounted radar in the RV-3 squad car. Smith will obtain prices on used radar units for RV-3 before the next meeting.

Office Manager Patterson stated the final phase of the local debt recovery was complete. The Village is live and running. Mayor Rader asked if the audit was complete. Patterson stated that Ray Hickman was finished at the office; it usually takes a week or two after that to be completed.

Treasurer Laffey stated the discretionary fund balance is \$905,944.46. Laffey submitted his letter of resignation to the board. He will resign his position of treasurer at the close of business on June 28, 2013. Trustee Bartley made a motion to accept the resignation of Tim Laffey as treasurer. It was seconded by Trustee Raycraft. Trustees Fisher, Bartley, Charles, Raycraft and Mileham voted yes. Trustee Spradlin voted no.

Trustee Mileham, chairman of the Administrative Committee, noted that the website had already been discussed. Mileham is working with Atty. Myers on finalizing the credit card policy.

Trustee Raycraft, chairman of the Public Safety Committee, requested an executive session to discuss the union contract.

Trustee Spradlin, chairman of the Public Utilities Committee, noted that Garage #4 needs a new roof. Trustee Spradlin made a motion to approve the quote from Meyer Roofing in the amount of \$19,955.00 to replace the roof at Garage #4. It was seconded by Trustee Bartley. Trustees Fisher, Spradlin, Bartley, Charles, Raycraft, Mileham voted yes. Spradlin mentioned that the pillars at the entrance of Lucky Horseshoe will be torn down.

Trustee Charles, chairman of the Parks Committee, presented the signs that will be posted at the ball diamonds at the parks; "He's Just a Little Boy and She's Just a Little Girl". Charles mentioned that the Parks Committee budgeted for security cameras for Field of Dreams. Trustee Charles made a motion to purchase security cameras for the Field of Dreams in the amount of \$850.00. It was seconded by Trustee Spradlin. Trustees Fisher, Spradlin, Bartley, Charles, Raycraft, Mileham

voted yes. Charles stated that he and Allied Waste came up with an agreement regarding a recycling program at Center Park and Field of Dreams. The dumpsters will have a lock and there will be recycle bins. The Village will be responsible to get recycling in the bins. It will cut the trash in half. Trash will be picked up once a week and recycling once a week. It will be at no extra cost to the Village. Charles mentioned that if other items start getting thrown in with the recycling, Allied won't pick it up. Charles is willing to try the program and see what happens. Trustee Charles made a motion to proceed with the Allied Waste Recycling Program. It was seconded by Trustee Raycraft. Trustees Fisher, Spradlin, Bartley, Charles, Raycraft, Mileham voted yes.

Trustee Fisher, chairman of the Public Works Committee, stated a question was brought to his attention regarding using Village personnel to pick up debris after a storm. Supt. Lyons stated that it was a not an issue for the public works department; if the residents bring limbs to the curb and they were truly from storm damage, the Village could pick them up but there needed to be a time limit. The issue will be referred to the Public Works Committee to discuss further and develop a policy.

Trustee Bartley, chairman of the Economic Development Committee, stated that all the paperwork for the Safe Routes to School Grant was complete. The sidewalks will be on the state bid letting in August.

The Board went into closed session at 8:08 p.m. with a motion by Trustee Bartley and a second by Trustee Spradlin. This meeting is closed pursuant to Chapter 102, paragraph 42, of the Illinois Revised Statutes of the Open Meeting Act regarding collective bargaining.

Trustee Spradlin made a motion to go back into open at 8:56 p.m. with a second by Trustee Fisher. All agreed.

Trustee Bartley made a motion to adjourn at 8:56 p.m. It was seconded by Trustee Spradlin. All agreed.

_____ Mayor _____ Date

_____ Clerk